



## REQUEST FOR PRIMARY STUDENT INFORMATION AND RECORDS

Vermont Street Campus  
4920 SW Vermont Street, Portland, OR. 97219  
503-246-5495

Lake Oswego Campus  
4515 Parkview Drive, Lake Oswego, OR. 97035  
503-636-1408

[www.westhills-montessori.com](http://www.westhills-montessori.com)

### **PART I: TO BE COMPLETED BY THE PARENT / GUARDIAN (down to signature line only)**

My child, \_\_\_\_\_, has applied for admission to West Hills Montessori School. I hereby authorize the release of all pertinent school records. This form also gives West Hills Montessori permission to contact my child's teacher via phone or email with any additional school questions. **Please send this form and all other criteria to the campus at which you are applying.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

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### **PART II: TO BE COMPLETED BY CURRENT TEACHER**

Please answer each question in as much detail as possible and return to West Hills Montessori School. We appreciate you taking the time provide input as to how this student may be served by a Montessori Primary program. This form is CONFIDENTIAL and will not become part of the student's file.

#### **Please tell us about your relationship to this child:**

How long has this child been in your class?

What is the size and configuration of your class?

#### **Please comment on this child's Social and Emotional Development:**

How does this child relate to peers? To younger or older children? To adults?

Does the child respect the rights and properties of others?

Does the child show concern and care for others?

Is the child able to regulate emotions and impulses?

Does the child use respectful language to resolve conflicts?

Does the child demonstrate an appropriate use of humor?

**Please comments on this child's Intellectual and Academic Development:**

Generally, please describe the child's attitude, habits, and level of engagement in guided lessons and activities, gatherings or circle time, outside time with peers, and open ended work time.

At what level is the child currently working in Mathematics?

At what level is the child currently working in Language? Please comment on reading, writing and spoken language abilities.

**Please check the box that most accurately describe this child's current stage of development:**

	Consistently	Sometimes	Seldom
Listens attentively in a group			
Focuses on a task			
Completes tasks			
Follows adult direction			
Works independently			
Responds to redirection			

What are this child's strengths and what areas are in need of improvement? In what ways do you see the child will contribute to their new school and classroom community?

Please comment on the family's partnership with the school. Do you perceive that this child's home life is reflective of the principles of peace and respect as reflected in the Montessori philosophy?

Is there anything else you feel would be helpful for us to know about this student?

Teacher name \_\_\_\_\_

School \_\_\_\_\_

Email address \_\_\_\_\_

Phone Number \_\_\_\_\_